

5) PRACTICES

- a) Regular practices are held on the 2nd and 4th Tuesdays of each month all year from 7:30 pm to 9:30 pm. Additional practices may be required to prepare for performances. Five minutes are needed at each practice for announcements and current business: it will be slated for about 8.30 pm.
- b) The August and December schedules are open to change.

6) MUSIC ARRANGEMENTS.

- a) The Music Director should be familiar with the structure of the RSCDS dances. All new music for incorporation in the RSCDS repertoire will be received by the Music Director who will arrange with whatever assistance needed to put it in the VFO format with four bars to each line, add the baseline and chords, prepare the file copy of the new music and select the appropriate tunes for the set. This will necessitate liaison with the dance teachers on their dance programs, the number of bars required, obtaining a copy of the signature tune for a new dance where necessary, and passing the file copy to the Librarian for updating the VFO index of the repertoire, assembling new books and issuing new music to all active members.
- b) In addition, the VFO will work with host groups to evaluate the licensing requirements of the “Society of Composers, Authors & Music Publishers of Canada” (SOCAN).



7) SOUND EQUIPMENT

After many years of renting and returning equipment, the orchestra purchased its own sound equipment. Current arrangements provide for storage at a 24-hour facility, with equipment picked up and returned by the VFO sound technician. These arrangements are authorized by the Executive and supervised by the Equipment Manager.

8) SOCIAL EVENTS

- a) There is a New Year's music afternoon with a potluck supper.
- b) The Orchestra hosts the annual **AGM**
- c) The Orchestra hosts other events during the year.

9) DISBANDING

In the event that the Orchestra disbands, all assets shall be donated to societies or groups that promote Scottish music, said organization to be selected by the Executive Committee.

End of Document

Vancouver Fiddle Orchestra

Operating Policy
as amended and adopted at the

Annual General Meeting

May 24, 2011

1) PURPOSE

The purpose of the Orchestra (VFO) is to play and share Scottish music, particularly dance music and to provide pleasure and entertainment for the members and their audiences.

2) MEMBERSHIP

- a) Members have agreed that there be no formal auditioning of new musicians.
- b) There is a one time membership fee of \$125.00 which entitles the members the use of the VFO music books at VFO events. Players who rehearse and perform regularly will receive copies of new music. The music books remain the property of the VFO and may not be copied or used for public performance without the permission of the arrangers and copyright holders. A \$25 honorarium will be paid to founder and major arranger and copyright holder Ian Price for each new Dance Book Collection produced.
- c) It is recommended that the Executive Committee welcome visiting musicians and appoint a member to assist in the progress of each new member. Potential members are expected to attend three practices before they become eligible to become members.
- d) The VFO encourages the participation of young players and in addition, VFO workshops to improve skills will be open to nonmember musicians of all ages.
- e) Members have indicated a preference for meeting on the North Shore: However, this subject may be revisited in future years

3) MANAGEMENT AND FINANCIAL CONTROL

- a) The Executive Committee will consist of a minimum of 5 members: the Music Director, the Coordinator, the Treasurer and minimum of 2 members appointed at large. A quorum of 3 is required for executive meetings.
- b) The Executive is authorized to negotiate fees for dances, concerts and other events and to make official decisions on behalf of the VFO in between AGM's.
- c) Bank signing authority requires two executive signatures.
- d) Expenditures over \$100 must be authorized by the Executive Committee although the \$100 limit will not apply to routine payments by the Treasurer such as room rental or normal expenses for events.
- e) Orchestra members do not receive remuneration, but will be recompensed for authorized expenses.
- f) A non-member musician may be contracted to play at a VFO gig if necessary

4) PERFORMANCES (GIGS) & DRESS

- a) In general, the Orchestra will limit its events to one gig per month and will generally turn down requests that fall more frequently.
- b) The Orchestra will support the formation of smaller ensembles from its own membership. Encouragement will be given to members to participate in any event not suited to the whole group on any paid or unpaid basis they wish to arrange. Such arrangements must not be under the name of the VFO and VFO music used for paid performance must first be cleared with Ian Price or with those who hold the copyright.
- c) Essential players, namely lead fiddlers, pianist, drummer, cellist or bass player, who are not able to attend a gig, are asked to consult with the Music Director to determine if a substitute is required. If so, the substitute should attend at least one practice before the gig.
- d) The Music Director will arrange the seating for gigs.
- e) The Orchestra Formal Dress consists of:
 - i) Women: black shoes, black skirt or trousers, white blouse and tartan vest.
 - ii) Men: black shoes, black socks, black pants, white shirt, tartan vest and tie, or Highland Dress optional.